

Circular For Classes I- IX (New Admission)

March 2022

Dear Parents

The highest education is that which does not merely give us information but provides us with a key to unlock the doors of our talent and skills. At SSA we remain committed to providing activity based integrated learning environment and to work on mental well-being to our students and prepare them to keep pace with the changing times.

Please note the following with regard to the new academic session 2022-23:

1. **Important dates:**

New session commences for classes Nursery to IX from Monday, 04 April 2022.

Summer vacation commences for Nursery to IX from Monday, 16 May 2022.

Online summer camp commences for classes I to IX from May 2022.

The school reopens for classes Nursery to IX on Monday, 27 June 2022.

2. **School Timings:**

School starts at 8:15 am. School gates will be closed at 8:30 am. No student will be allowed to enter school after that except the students using the school bus facility.

Dispersal starts at 11:45 am for Nursery and LKG, and 1:30 pm for classes UKG to IX.

3. **Transport:**

Students using the school transport have to travel by the school van every day. In case, you have to **pick up your ward personally**, please ensure that an **application in writing is submitted at the school latest by morning of the day of the pickup.**

If your ward travels to and from school in a private van, please ensure that the driver and conductor have a valid license, possess police verification documents and the van is registered with RTA, and NOT running on LPG.

It is very important that you immediately inform the class teacher and the school office about any change in your address / telephone number, so that we can contact you easily in case of an emergency.

4. **Attendance:**

Application for leave of absence for up to three days has to be submitted in the school. For leave of more than three days, *permission* from the Principal is *mandatory*. Absence from school of four or more days *without prior permission will result in the student's name being struck off the school rolls. In case of prolonged or infectious illness, the student will have to furnish a Fitness Certificate on the day she/ he joins back.*

No student will be allowed to leave school after a weekly test, for any reason. If a student is unwell, she/he should not come to school that day and a medical certificate should be submitted for the absence.

Please note:

The Year Planner will be given to each student at the start of the new session. This will have information about all the activities, assessments and other schedules for the entire session. *Please refer to it regularly.*

Please check the school website sanskritisrijanacademy.in regularly for circulars, updates and news about school events. We are trying to minimize the use of paper. Parents can meet the Principal only on Saturday between 9.00am -12:00pm and the teachers between 10:00- 2:00 pm, with prior appointment.

Mobile phones are not allowed in the school. If any student brings a phone to school, it will be confiscated and not returned.

We look forward to your co-operation and involvement to nurture our students and make them worthy citizens of tomorrow.

(Sangeeta Singhal)

PRINCIPAL